

USA Track & Field of Nevada
Annual Meeting
September 16, 2021 @ 6:00 p.m.
Pearson Community Center

- I. Welcome/Call to Order
- II. Accept Agenda
- III. Financial Reports
- IV. Committee Reports
 - a. President's Report
 - b. Officer's Reports
- V. New Business
 - a. Bylaw Amendments
 - b. Standard Operating Procedures
- VI. Upcoming Schedule of Events
- VII. Elections (See attached list of responsibilities)
- VIII. Adjournment

Board Member Elections 2021

Voting Criteria: Except for renewals from the previous year, individuals must be members of USATF-Nevada no later than July 31, 2021, and must be a member in good standing. One (1) person shall cast only one (1) ballot and there shall be no proxy.

Nominations: Nominations may be made by emailing: secretary@nevada.usatf.org. Nominations may also be made from the floor at the Annual meeting. A candidate must be a member of USATF-Nevada in good standing who is at least 18 years of age by September 16, 2021. A candidate needs one (1) nominator and one (1) seconder who are both members of USATF-Nevada in good standing.

Election: Officers are generally elected to 4-year terms, however, as a result of last year's emergency amendment, this election will be for a 3-year term expiring upon the conclusion of the 2024 Annual Meeting. No person may contest more than one (1) officer position during this election, nor can any person hold more than one officer position.

Duties and Responsibilities (not all-inclusive)

1. President
 - Preside at all board meetings of USATF-Nevada
 - Be an ex officio non-voting member of all committees
 - Manage and supervise the affairs of USATF-Nevada
 - Select committee chairs after consultation with other officers
2. Vice President
 - Perform duties assigned by the President and Board
 - In the temporary absence of the President from a meeting, shall serve as acting chair
3. Secretary
 - Keep all records of the USATF-Nevada and all minutes of meetings of the USATF-Nevada
 - Send correspondence to members at the direction of the President
4. Treasurer
 - Keep a correct and complete record of account, showing accurately at all times the financial condition of USATF-Nevada
 - File USATF-Nevada annual tax returns
5. Membership Chair
 - Collect all memberships for individuals and clubs/groups within USATF-Nevada
 - Liaison to the USATF National Office in all matters of membership, including reporting and disbursement of benefits